

### Proposal Opening Record

Date of opening: January 23, 2020

Sourcewell posted Request for Proposal #012320, for the procurement of Office Supply Catalog Solutions, on the Sourcewell Procurement Portal [[proportal.sourcewell-mn.gov](http://proportal.sourcewell-mn.gov)] on Thursday, December 5, 2019, and the solicitation remained in an open status within the portal until January 23, 2020, at 4:30 pm CT. The RFP required that all proposals be submitted through the Sourcewell Procurement Portal no later than 4:30 pm CT on January 23, 2020, the date and time specified in the Solicitation Schedule.

The undersigned certify that all responses received on Request for Proposal #012320 were submitted through the Sourcewell Procurement Portal, and that each Proposer's response material was digitally sealed upon submission and remained inaccessible until the due date and time specified in the Solicitation Schedule.

Responses were received from the following:

Beepsmart Communication, Inc. – received 1/23/20 at 4:06:23 PM

Eloquent Corp – received 1/23/20 at 9:18:11 AM

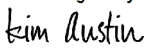
Lakeshore Learning Materials – received 1/22/20 at 5:17:19 PM


Premier & Companies – received 1/23/20 at 2:30:30 PM

Staples Contract & Commercial LLC – received 1/23/20 at 2:19:24 PM

Zone Logistics, LLC - received 1/22/20 at 8:55:54 PM

The Proposals were opened electronically, and a list of all Proposers was made publicly available in the Sourcewell Procurement Portal, on January 23, 2020, at 4:31:00 PM CT. All responsive proposals were then submitted for review by the Sourcewell Evaluation Committee.

DocuSigned by:  
  
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Kim Austin, CPPB, Procurement Lead Analyst

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Carol Jackson, Procurement Analyst